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TO FOLLOW AGENDA ITEM

This is a supplement to the original agenda and includes a report that was marked 'to follow'.

NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM FIRE AND RESCUE AUTHORITY

MEETING OF THE AUTHORITY

Date: Friday, 25 September 2015 **Time:** 10.30 am

Venue: Fire and Rescue Services HQ, Bestwood Lodge, Arnold Nottingham NG5 8PD

Constitutional Services Officer: Catherine Ziane-Pryor **Direct Dial:** 0115 8764298

AGENDA

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NOTTINGHAMSHIRE
Fire & Rescue Service
Creating Safer Communities

Nottinghamshire and City of Nottingham
Fire and Rescue Authority

APPOINTMENT OF TREASURER TO THE AUTHORITY

Report of the Chair of the Appointments Committee

Date: 25 September 2015

Purpose of Report:

To seek approval of the recommendations of the Appointments Committee to the appointment of Mr Neil Timms as the Treasurer to the Authority from 2 November 2015 and to put in place interim arrangements for the period 1 October 2015 to 1 November 2015.

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1. BACKGROUND

- 1.1 It was reported to the full Fire Authority at its meeting on 5 June 2015 that the current Treasurer and s151 officer, Mr Peter Hurford, had given notice of his intention to retire with effect from the end of September 2015.
- 1.2 As part and parcel of the report notifying members of this intention Members were asked to consider the options for the delivery of this role going forwards. The three options given were (a) to continue the current system of procuring the resource through a third party such as the County Council (b) directly employ an individual in the role of Treasurer or (c) allocate the role of Treasurer to an existing employee. The view of the meeting was that the favoured option was to directly recruit an individual to the role of Treasurer, based on an average one day per week basis, and the Appointments Committee were tasked with conducting a selection process.

2. REPORT

- 2.1 Following the decision taken by the Authority adverts were placed for the role on a national basis and nine applications received. Following a shortlisting process it was decided to invite three candidates for interview by the Appointments Committee.
- 2.2 Of these three candidates one withdraw on the morning of the meeting which still left the committee with two suitably qualified candidates for interview.
- 2.3 Following the process, the Appointments Committee came to the decision that Mr Neil Timms should be offered the role of Treasurer and s151 Officer to the Authority.
- 2.4 If the Authority agrees to ratify Mr Timms' appointment he will not be able to take up the role until Monday 2 November 2015. However, because of the fact that the Authority must have a Treasurer and s151 Officer, an approach has been made to Gedling Borough Council for its Treasurer and s151 Officer, Mr Mark Kimberley, to also undertake the role for the Fire Authority for the interim period between 1 October and 2 November. This has been agreed by the Chief Executive of Gedling Borough Council.

3. FINANCIAL IMPLICATIONS

There will be a transfer of funding from the current Treasury Services non-pay budget to the pay budget to cover the cost of the Authority employed Treasurer post.

The arrangement with Gedling Borough Council for the provision of an interim Treasurer from 1 October 2015 to 1 November 2015 will cost £1000. This will be funded by the budget for the Treasurer post, which will be vacant for this period.

4. HUMAN RESOURCES AND LEARNING AND DEVELOPMENT

The use of the current independent Treasurer in the technical aspects of the recruitment process alongside the internal Human Resources and Learning and Development Team has ensured that the process has been robust and has complied with all relevant legislation.

5. EQUALITIES IMPLICATIONS

The process utilised has complied with all equalities requirements.

6. CRIME AND DISORDER IMPLICATIONS

There are no crime and disorder implications arising from this report.

7. LEGAL IMPLICATIONS

The interim and permanent appointments referred to in this report will ensure that the Authority is compliant with the legal requirements set out in s151 of the Local Government Act 1972.

8. RISK MANAGEMENT IMPLICATIONS

The appointments set out in the report will ensure the continued effective and efficient management of the Authority's finances.

9. RECOMMENDATIONS

- 9.1 That Members agree to the appointment of Mr Neil Timms as the Treasurer and s151 Officer with effect from 2 November 2015;
- 9.2 That Mr Mark Kimberley of Gedling Borough Council be appointed interim Treasurer and s151 Officer for the period 1 October 2015 to 1 November 2015.

10. BACKGROUND PAPERS FOR INSPECTION (OTHER THAN PUBLISHED DOCUMENTS)

None

Councillor Darrell Pulk
CHAIR OF THE APPOINTMENTS COMMITTEE

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